

# Federation of European National Statistical Societies



## BY-LAW TO THE STATUTES

### **Art. 10 - FINANCES**

1. *The resources of the Federation derive from:*
  - a. *Membership fees of National Societies. Membership fees are proposed by the Executive Committee and approved by the General Assembly. They must not exceed an annual maximum of 10.000 € per individual Member Society.*
  - b. *Corporate Members and donors: that is, persons or firms/companies or other organisations which are willing to support the Federation by means of an annual or ad hoc financial contribution the amount of which shall be fixed by the board of this association in accordance with the Corporate Member or donor.*
  - c. *Any support for, and income from, conferences, courses or workshops, funding programs etc. The regular budget may be complemented by separated budgets for special funding programs.*
2. *The Federation's financial management rules are submitted by the Executive Committee and adopted by the General Assembly. The rules include above all the mandate of the Executive Committee, the duty of transparency and accountability to the Members as well as the provisions in case of dissolution of the society. These rules are defined in the form of by-laws.*
3. *The financial year starts 1 January and ends 31 December, except for the first year of incorporation. The Treasurer shall submit a proposal for a budget before the beginning of each fiscal year, which, after approval by the Executive Committee, has to be formally accepted by a vote of the General Assembly.*
4. *No remuneration for officials is considered. Reimbursement of the expenses, although not guaranteed, aiming at facilitating the activities of the officers connected with their actions can be authorised by the Treasurer on proposal of the Executive Committee*

## FINANCIAL MANAGEMENT RULES

### **Art. 1 Membership fees**

1. All European National Statistical Societies (ENSS) that are members of FENStatS shall pay a compulsory annual fee of 100 €.
2. A voluntary annual contribution of the ENSS that are members of FENStatS is advised according to the following classification:
  - A. 500€ - 1.500€ for countries with a population of 50 million people or more
  - B. 400€ - 1.200€ for countries with population between 15 and 49 million
  - C. 300€ - 900€ for countries with population between 8 and 14 million
  - D. 200€ - 600€ for countries with population between 3 and 7 million
  - E. 100€ - 300€ for countries with population less than 3 million
3. The fees for corporate members shall be determined by the Executive Committee.

4. FENStatS can also receive sponsorship or revenues from conferences, workshops and other activities. This shall be determined by the Executive Committee.

#### **Art. 2 Due date and payment of contributions**

1. The membership fees are due at the beginning of a calendar year and have to be transferred to the association's account before the end of January.
2. In the first year of application of these rules 2019, contributions are due by the end of March.

#### **Art. 3 Mandate of the Executive Committee**

1. The Executive Committee is the governing body of the Federation, which implements the policy and decisions approved by the General Assembly. The Executive Committee manages the financial affairs of the association and represents it in all judicial and extrajudicial acts. It may, under its responsibility, delegate its powers to one of its members or even, if the General Assembly so authorises, to a third party.
2. The Treasurer, in consultation with the President and the Secretary General, authorises the expenditures. He/she is responsible for submission of the financial statements and budget to the Executive Committee and General Assembly. During the second half of the fiscal year he/she shall liaise with the Secretary General in order to prepare the balance sheet, the revised forecast for the current year and the budget proposal for the coming year.

#### **Art. 4 Transparency and Accountability**

1. The Treasurer, in consultation with the President and the Secretary General, shall submit to the General Assembly the budget proposal for its approval for the coming year at the end of the previous year. This budget proposal shall include all the revenues and expenses of the previous year.
2. The first year of application of these rules will be 2019.
3. The Treasurer shall inform any member of FENStat on the balance sheet at any moment, if requested.

#### **Art. 5 Provisions in Case of Dissolution of the Society**

1. In case of dissolution, the General Assembly will appoint one or more liquidators. Its legacy will be donated to a similar association or charitable organisation, upon the proposal of the Executive Committee.

**Luxembourg, December 2018**